

# THE HALL AT FAUNTLEROY

Capacity	
<b>Emerald Room</b>	<b>Vashon Room</b>
250 Seated Guests	170 Seated Guests
275 Guests Reception Style	200 Guests Reception Style
	250 Guests Indoors/Outdoors
Full facility can be rented for capacity of 500 plus	



May—October	Event Times	Emerald Room	Vashon Room/Studio & Garden Courtyard
Saturday	9:00 AM – 4:00 PM	\$1000.00	\$1400.00
Saturday	6:00 PM – 1:00 AM	\$1700.00	\$2000.00
Friday	6:00 PM – 1:00 AM	\$1200.00	\$1400.00
Sunday	Consecutive 7 hour period	\$1200.00	\$1400.00
<b>November - April</b>			
Saturday	9:00 AM – 4:00 PM	\$1000.00	\$1000.00
Saturday	6:00 PM – 1:00 AM	\$1200.00	\$1200.00
Friday	6:00 PM – 1:00 AM	\$1000.00	\$1000.00
Sunday	Consecutive 7 hour period	\$1000.00	\$1000.00
Please Call for a Quote for Holidays and Midweek Events			

- There is a \$2000.00 food minimum per room.
- 7 Hour period includes decorating/deliveries and clean up.
- Additional decorating and set up time may be arranged, if available, for \$100.00 per hour.
- Wedding Ceremony: an additional \$500.00 which includes one extra hour of setup
- Rehearsals are available at \$100.00 per hour. Please check on details and availability.

Set Up Includes:

- ~ White wood padded chairs (Vashon)
- ~ 60" round tables to seat 8 – 10 guests
- ~ Linen for all food & beverage tables
- ~ Gold Chiavari chairs (Emerald Room)
- ~ Linen table cloths and napkins

\*Last dance at midnight. Bar to close 15 minutes prior to last dance. Building to be closed by 1:00 A.M.

SERVICE: A lead server is required to be on site for the entire contracted time of your event at \$30.00 per hour. Additional servers at \$25.00 per hour are dependant on guest count and menu. Staffing to be determined based on event details.

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**ALCOHOL POLICY:** The Hall at Fauntleroy offers full bar services through Tuxedos and Tennis Shoes Catering. We offer hosted or no hosted bar packages to fit your needs.

Clients may be permitted to provide their own beer and wine. You purchase the product and deliver it to us the week of your event (delivery time to be pre scheduled). We will chill your beer and wine, set it up and serve it. We also discard and recycle all of the boxes and bottles and package any beer and wine not used for you to take with you. For this service, we charge a handling fee on all items brought in.

\$10.00 per bottle of wine or champagne

\$15.00 per case of beer

\$50.00 per keg of beer

This handling fee is charged on all items brought in to the hall regardless of what is consumed.

- Washington State requires anyone distributing liquor of any nature to purchase a banquet license and have it prominently displayed. If you provide the alcohol you must purchase a license at any State liquor store. The license must be received in our office 7 days prior to your event.

If you choose to offer your guests hard alcohol Tuxedos and Tennis Shoes Catering must handle the entire bar service including beer and wine.

Tuxedos and Tennis Shoes Catering must provide bar staff for all events serving alcohol. Bartenders are \$30 per hour with a four hour minimum. The number of bartenders required will vary depending on the guest count and alcohol selection you wish to provide.

**RESERVATION:** To guarantee your reservation date a \$2000 deposit per room is required. This deposit is non-refundable in the event of cancellation. \$1000 of this deposit functions as a hall damage deposit. It will be refunded to you two weeks following final payment after your event (less any incurred damage or extra charges). An explanation of extra charges (if any) will be provided. \$1000 is a catering deposit and will be applied to your final balance.

**PAYMENT:** A deposit of 50% of your estimated final balance is due in our office 2 months prior to your event. The balance of your bill is due one day prior to your event.

**ADDITIONAL:** No birdseed, rice, glitter, confetti, Mylar cutouts, bubbles, sparklers, fireworks of any kind, etc. may be thrown or used on the premises. All candles must be driplless and be in proper holders. We are not responsible for items lost, stolen or left after your event.

**PARKING:** Complimentary parking is available in the rear of the building. Enter from the back of the building or the main entrance to the Hall.

CATERING: is provided exclusively by **TUXEDOS AND TENNIS SHOES**  
CATERING

Prices effective January 1, 2008. Prices subject to change.

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